## PROPERTY MANAGEMENT SERVICES

Bridge Commercial is a full service real estate management company offering property services tailored to fit each client's needs. Our mission is to best serve our clients with a combination of collaborative teamwork, experienced and dedicated talent and the leverage of technology and innovative practices.

With extensive experience servicing clients, Bridge understands what is important to successfully manage real estate assets. Our initial approach is to clearly understand our client's objectives and priorities, build a property management plan to facilitate "best in class" operations, and set short & long-term expectations and goals. By taking a personal and responsible approach to each property we manage, Bridge achieves the everyday goal of client and tenant satisfaction.

## **MANAGEMENT SERVICES**

- Lease administration
- Insurance tracking
- Service contract enforcement
- Repairs & preventative maintenance coordination
- Fire & Life Safety management
- Tenant and Landlord relations
- After-hours emergency response
- Emergency preparedness
- Operational reporting
- Capital planning & implementation

## **ACCOUNTING SERVICES**

- Full service accounting
- Collection of delinquent accounts
- Management of owner's cash account(s)
- Management of owner's security deposits
- Budgeting
- Financial reporting
- Process funding requests when necessary
- CAM billing and reconciliation





Your partner for bookkeeping and operational support.



## OVER 15 YEARS EXPERIENCE AND 2+ MILLION SF MANAGED IN CHARLESTON

- Dedicated focus on superior customer service
- Proactive management approach
- Each property is handled with the best interests of the Owership
- Experts at managing all product types - office, retail, industrial, regime



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